

Message Text

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DRAFTED BY: INT: ECAMERON

APPROVED BY: SSCARPENTER

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TO HICOMTERPACIS SAIPAN PRIORITY

UNCLAS STATE 204535

DOTA #330-TT

E.O. 11652: N/A

TAGS: OGEN TQ

SUBJ: MONTHLY REPORTS FOR AUGUST 1974

FOR ARTHUR A. AKINA, TTPI. SINCE YOUR MONTHLY REPORTS HAVE NOT BEEN RECEIVED COVERING PAY PERIODS 3 AND 4, ENDING AUGUST 17, 1974, IT IS NECESSARY TO REQUEST THE DATA BY MESSAGE. I WOULD APPRECIATE YOUR SENDING TO THIS OFFICE BY RETURN MESSAGE THE FOLLOWING MONTHLY STATISTICS: (A) ALL APPLICABLE STATISTICS FOR THE COLUMNS ON THE SF-113A; (B) TOTAL NUMBER OF COMPETITIVE PROMOTIONS; AND (C) TOTAL NUMBER OF GROUP THREE EMPLOYEES. THIS INFORMATION SHOULD BE SENT EXPEDITIOUSLY TO THE ATTENTION OF MR. E. CAMERON. PLEASE INSURE THT THE FOLLOWUP HARD COPIES OF YOUR REPORTS INCLUDING COPIES OF ALL SF-50 ACTIONS TAKEN ARE FORWARDED

TO THIS OFFICE. THE OFFICE OF SECRETARIAL OPERATIONS HAS ENCOUNTERED SOME DIFFICULTY RECEIVING YOUR REPORTS FOR THE PAST THREE MONTHS. FOR ALL FUTURE REPORTS REQUEST THAT THE COVERING MEMO BE ADDRESSED TO THE ATTENTION OF MR. E. CAERON. PERHAPS THIS WILL HELP TO INSURE THAT THEY REACH THE PROPER OFFICE. PLEASE EXPEDITE.
SGD CARPENTER. EOT. KISSINGER

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